



Janardan Bhagat Shikshan Prasarak Sanstha's
Bhagubai Changu Thakur College of Law, New Panvel

Date: 30-11-2020

Minutes of the 2nd Meeting of Internal Quality Assurance Cell (IQAC)

Time: 12:30 pm

Venue: Board room

Present:

No.	Name of the Member	Designation / Department	Position in Committee
1.	Mrs. Sheetala Shrikant Gawand	I/C Principal	Convener
2.	Mr. Paresh Thakur	Member, Janardan Bhagat ShikshanPrasarak Sanstha	Management Representative
3.	Dr. S. T. Gadade	Secretary, Janardan Bhagat ShikshanPrasarak Sanstha	
4.	Mrs. Shruti Pote	Assistant Professor in Law	IQAC Coordinator
5.	Mrs. Priyanka Mhatre	Assistant Professor in Law	Teachers Representative
6.	Mrs. Deepali Babar	Assistant Professor in Law	
7.	Mrs. Yugandhara Lele	Librarian	
8.	Dr. Seema N. Kamble	Principal Shri Bapusaheb D. D. Vispute College of Education, New Panvel.	Academician
9.	Ms. Shekhar Sakapal	Clerk /Accountant	Administrative Staff
10.	Mrs. Archana Thakur	Member NGO	Community representative
11.	Mr. Ganesh Koli	Member	Industry representative
12.	Mrs. Neha Hemant Telwane	Member	Parents representative
13.	Mr. Sumit Khopkar	Student	Students' Representative

14.	Ms. Neha Barkume	Student	
15.	Vinayak Koli	Alumni	Alumni representative
16.	Mr. Vikas Nadekar	Alumni	
17.	Mr. Om Thotavand	Alumni	

The meeting began with the Chairperson, Dr. Mrs. Shitala Gavand (I/C Principal), welcoming all members and introducing the key agendas for discussion.

Review of Previous Meeting Minutes: The minutes of the previous meeting were reviewed, and updates were provided on the action items. It was confirmed that the status of previous action items was addressed.

1. Conducting Online Assessments: Mrs. Shruti Pote led discussions on the implementation of online assessments. Various assessment methods and platforms were explored, and considerations were made for maintaining the integrity of assessments. The committee discussed the importance of clear guidelines for both faculty and students.

2. Organizing Subject-Specific Online Student-Centric Activities: Discussions centred around organizing subject-specific online activities to engage students in a more interactive and practical manner. Members shared ideas for virtual workshops, discussions, and projects that align with the curriculum and enhance students' understanding of the subjects.

3. Holding Online Interactive Meetings: Dr. Mrs. Shitala Gawand (I/C Principal), presented plans for holding online interactive meetings with students. The objective is to provide academic support, boost morale, and address any concerns they may have. Members discussed the frequency of these meetings, potential topics, and the involvement of faculty advisors.

4. Encouraging Healthcare Measures during Pandemic: Mrs. Shitala Gawand (I/C Principal) discussed strategies for encouraging students to take healthcare measures during the ongoing pandemic. This includes promoting awareness of safety protocols, mental health support, and sharing resources related to maintaining physical well-being. Members emphasized the importance of a holistic approach to student well-being.

Action Plans and Responsibilities: For each agenda item, action plans were developed. Responsibilities were assigned to specific members or committees, and timelines were established for implementation. The importance of communication with students and faculty was emphasized to ensure a smooth transition to online assessments and activities.

The members were given the opportunity to raise any additional matters not covered by the agenda. Relevant announcements and updates were shared during this segment.

The schedule for future IQAC meetings was discussed, and the Chairperson provided closing remarks, expressing appreciation for the active participation and dedication of all members.

Mrs. Shitala Gavand

(I/C Principal)

Convener

Mrs. Shruti Pote

IQAC Coordinator